



CUSTOMER STORY

FLEXIBLE HR SOFTWARE THAT FITS THE WAY SMALLER TEAMS WORK

# How International Health Partners uses Evalu-8 HR to manage leave, documents, reports, and appraisals

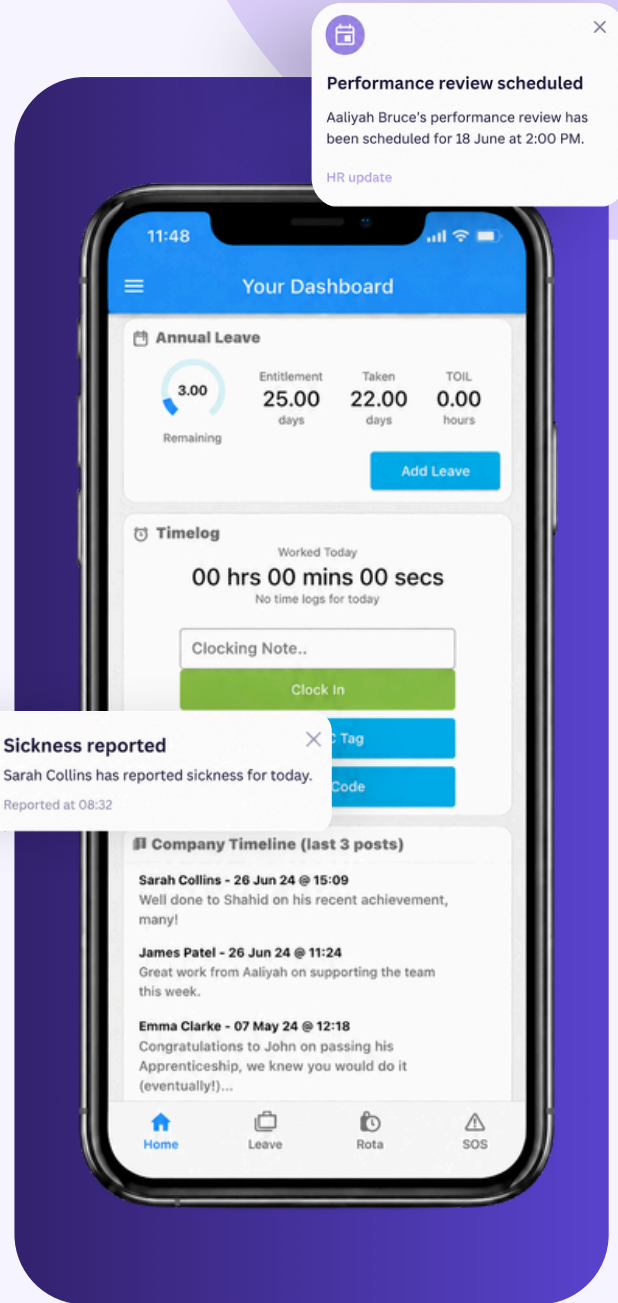
A closer look at how International Health Partners moved away from spreadsheet-based HR processes and introduced a simpler way to manage leave, documents, reporting, and performance appraisals.



International Health Partners  
HEALTH SERVICES

“Evalu-8 is our first HRIS as we are a small organisation, so we didn’t require a complex system. We liked the intuitive layout and the functionality.”

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**Performance review scheduled**  
Aaliyah Bruce's performance review has been scheduled for 18 June at 2:00 PM.  
HR update

**Sickness reported**  
Sarah Collins has reported sickness for today.  
Reported at 08:32

Tag  
Code

- Company Timeline (last 3 posts)**
- Sarah Collins - 26 Jun 24 @ 15:09**  
Well done to Shahid on his recent achievement, many!
  - James Patel - 26 Jun 24 @ 11:24**  
Great work from Aaliyah on supporting the team this week.
  - Emma Clarke - 07 May 24 @ 12:18**  
Congratulations to John on passing his Apprenticeship, we knew you would do it (eventually!)...

Annual leave booking

Employee documents

Reports

Performance appraisals

## ABOUT THE ORGANISATION

# A small organisation moving away from spreadsheet-based HR processes

## About International Health Partners

International Health Partners needed a clearer and more manageable way to keep important HR information up to date.

Before using Evalu-8 HR, key data such as absence and leave was not always current. Managers also had access to information through spreadsheets, which made it harder to maintain a simple and consistent process.

Annual leave management was particularly cumbersome because each employee had their own annual leave spreadsheet.

### First HRIS

Evalu-8 HR is International Health Partners' first HRIS, helping the team move key HR processes away from spreadsheets.

### Small organisation fit

The team wanted an intuitive system with useful functionality, reasonable cost and no long contract tie-in.

“Certain data, for example, absence and leave, was not always up to date, and all managers had access to information on a spreadsheet. Each employee having an annual leave spreadsheet made the process cumbersome.”

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## MOVING AWAY FROM CUMBERSOME HR SPREADSHEETS

### The challenge was keeping HR data clear and up to date

The main challenge was not just storing HR information. It was making sure that leave and absence data could be kept up to date, accessed appropriately, and managed without relying on individual spreadsheets.

For a smaller organisation, the team needed a system that could make everyday HR processes easier without creating unnecessary complexity.

#### Data not always up to date

Absence and leave information was not always current.

#### Spreadsheet-based access

Managers were accessing HR information through spreadsheets.

#### Cumbersome leave process

Each employee had their own annual leave spreadsheet.

CHOOSING THE RIGHT FIRST HRIS

# An intuitive HR system without unnecessary complexity

Evalu-8 HR was International Health Partners' first HRIS.

As a small organisation, the team did not need a complex system. They wanted something practical, intuitive, and proportionate to the way they worked.

Evalu-8 HR stood out because of its layout and functionality. The team particularly liked the option to put forms onto the system, which other systems they looked at did not offer.

The reasonable cost and the ability to avoid being tied into a long contract were also important factors in the decision.



“Evalu-8 is our first HRIS as we are a small organisation, so we didn’t require a complex system and we liked the intuitive layout and the functionality, especially the option to put forms onto the system, which other systems we looked at didn’t offer.”

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“Reasonable cost, and we didn’t have to be tied into a long contract which was appealing.”

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## Forms capability

Create forms in the system

Capture comments and updates

Keep important processes organised

## WHY EVALU-8 HR WAS A GOOD FIT

### Intuitive layout

The system was easy to understand and suited the needs of a smaller organisation.

### Useful functionality

Evalu-8 HR provided the tools needed without unnecessary complexity.

### Forms capability

The option to put forms onto the system helped Evalu-8 stand out.

### Reasonable cost

The system offered a cost that worked for the organisation.

### No long contract tie-in

The team did not have to commit to a long contract.

SIMPLER DAY-TO-DAY HR PROCESSES

# Making annual leave, employee documents, and reports **easier to manage**

One of the biggest differences for International Health Partners has been the ease of employees booking annual leave.

Instead of managing leave through separate employee spreadsheets, the process is now easier for employees and more manageable for the team.

The employee documents section has also made a difference. Important documents can be uploaded and shared with employees more easily.

Reports have also been helpful, giving the team a clearer way to access and review HR information.

“

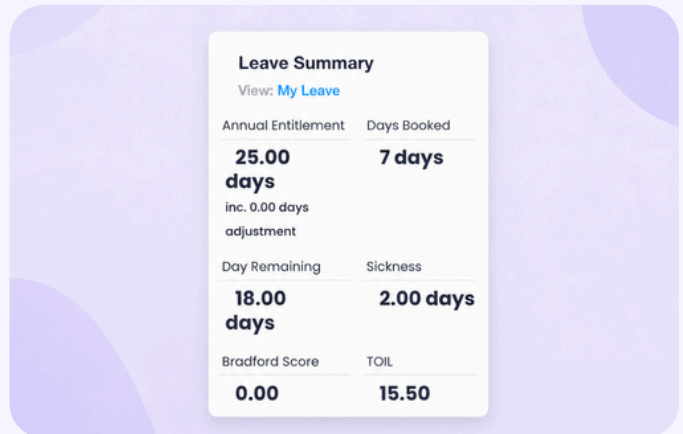
**The ease of employees booking annual leave.”**

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“

**Also, the employee documents section, where we can easily upload and share important documents with employees. Reports are also very helpful.”**

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Leave Summary	
View: <a href="#">My Leave</a>	
Annual Entitlement	Days Booked
<b>25.00 days</b>	<b>7 days</b>
inc. 0.00 days adjustment	
Day Remaining	Sickness
<b>18.00 days</b>	<b>2.00 days</b>
Bradford Score	TOIL
<b>0.00</b>	<b>15.50</b>

## WHAT CHANGED IN PRACTICE

### Replacing varied paper forms with a more structured workflow

#### Annual leave booking

Employees can book annual leave more easily.

#### Employee documents

Important documents can be uploaded and shared with employees.

#### Reports

Reports give the team a helpful way to access and review HR information.

#### Less spreadsheet admin

The organisation has moved away from separate annual leave spreadsheets.

## A SMOOTHER APPRAISAL PROCESS

# Replacing Word forms with a more manageable appraisal process

International Health Partners uses Evalu-8 HR's Evaluations functionality for Mid-Year and Annual Appraisals.

Previously, the organisation used a Word form for these appraisal processes. Evaluations in Evalu-8 HR have made the process easier for line managers and administrators.

“

**We use Evaluations for our Mid-Year and Annual Appraisals, where previously we used a Word form.”**

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Line managers can update and add comments to the form more easily during performance management processes.

“

**It's made the process smoother and less onerous than it previously was.”**

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## APPRAISALS IN PRACTICE

## Better visibility for managers and administrators

Using Evaluations for Mid-Year and Annual Appraisals gives line managers a simpler way to update forms and add comments during performance management processes. From an admin point of view, the team can view progress and chase outstanding actions where required.

“

**It has proven very useful for line managers to easily update and add comments to the form during performance management processes, and, from an admin point of view, we can view progress and chase if required.”**

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## THE OUTCOME

# HR software that can keep adapting as the business evolves

### The outcome for International Health Partners

Evalu-8 HR has helped International Health Partners move away from cumbersome spreadsheet-based HR processes.

Leave and absence information can be managed more clearly. Employees can book annual leave more easily. Employee documents can be uploaded and shared with staff. Reports are helpful for reviewing HR information.

Evaluations have also made Mid-Year and Annual Appraisals smoother, giving line managers a better way to update forms and add comments, while giving administrators visibility of progress.

### What the platform supports

- Annual leave booking
- Absence and leave records
- Employee document sharing
- Reports
- Forms
- Mid-Year and Annual Appraisals
- Performance management comments
- Admin progress tracking



**It's made the process smoother and less onerous than it previously was."**

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## Explore Evalu-8 HR

Evalu-8 HR brings employee records, absence management, working patterns, documents, training, performance processes, reporting, and more together in one place.

Book a demo to explore how the platform could be configured around the way your organisation works.

[Book a 30 min session](#)

[evalu-8.com/hr-management-software/](https://evalu-8.com/hr-management-software/)

